



**Fox Run Village Condominium Trust
Trustee Meeting
Meeting #2
March 8, 2023**

Attended:

Maureen Ruane	Ruane Property Management
Jessica George	Ruane Property Management
Carmenza Ramirez	Fox Run Trustee
Jennifer Hardman	Fox Run Trustee

Distribution: All Unit Owners

NOTE: Meeting minutes and other correspondence will be sent via email to all unit owners. If you would prefer standard US Mail please call or email maureen@ruanemanagement.com or jessica@ruanemanagement.com.

Preliminaries:

1.1 Landscaping / Snow Removal

RPM will reach out to the current landscape contractor, D&S, to see if they would be interested in a 3yr contract with Fox Run, and include snow removal. If so, the quote will be presented to the Board for review/approval. RPM can also provide additional bids for review.

1.2 Septic Maintenance

D.P. Mercurio has been selected to service and maintain all septic tanks/pump houses at Fox Run Village. Having a contract in place will guarantee that regular service is being done and any issues can hopefully be prevented.

New Business:

2.1 Condo Fees

A friendly reminder that condo fees are due on the 1st of every month. Accounts have been set-up with Alliance Bank for all of Fox Run's banking needs. Online payments, automatic payments and credit card payments will all be available on this site. An email was sent out to each unit owner with instructions on how to login. You can also mail a check to: Fox Run Village, c/o Ruane Property Management, PO Box 20057, Worcester, MA 01602.

**Next Trustee Meeting
Wed, April 12 @ 6pm via Zoom**

Respectfully submitted,

Fox Run Condominium Trust
By Ruane Property Management LLC its Agent
Maureen Ruane
Property Manager